

IN THE SEVENTH JUDICIAL DISTRICT AND JUVENILE COURT
IN AND FOR EMERY COUNTY, STATE OF UTAH

IN RE: COURT ACCESS	STANDING ORDER FOR REMOTE AVAILABILITY Administrative Order 2022-03
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Due to resource limitations the Seventh District and Juvenile Courts located in Emery County at 1850 N Des Bee Dove Rd., Castle Dale, Utah is required to adjust its means of availability in order to support the core missions of the court. The Castle Dale Court Clerk's office will be accessible remotely on Mondays until January 31, 2023. In-person office coverage will remain available during all other business hours. The Court remains open and accessible by phone, email, paper filings via secure drop-box and by appointment as in person services are still available at the nearest court location. Hearings, trials, and other in-court business will not be disrupted by this change in counter coverage.

COURT HEARINGS

Most court hearings will be conducted virtually through video conferencing unless in-person appearance has been ordered. You will receive a link and instructions for appearing virtually. If you do not receive a link within 48 hours of your hearing, contact your attorney or the court at 435-381-5419 or castledaledocs@utcourts.gov. Hearing information and links for District Court will also be posted online at: <https://www.utcourts.gov/cal/>. If you require a device to attend virtually, a device will be made available at the courthouse.

FILINGS

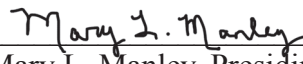
Individuals who do not have access to the Utah Court eFiling system may file pleadings via email in any existing case by sending a PDF attachment of the pleading for filing to: castledaledocs@utcourts.gov. Additionally, self-represented litigants may file, via email,

protective order requests, stalking injunction requests, and pleadings in existing cases, without a handwritten signature. Instead, you may type your name and the date on the signature line provided on the form. All filings must include the filer's phone number and/or email address. Forms specific to the Seventh District as well as additional information can be found at <https://www.utcourts.gov/courts/dist/distsites/7th/>. Paper pleadings may be filed in-person via a secure dropbox which will be checked at least one time per day. No payments or monies should be left in the dropbox.


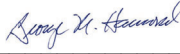
PAYMENTS

Visit the Court's website at www.utcourts.gov to make a payment on your district or juvenile court case. You will need your case number. If you don't know your case number, please contact the clerk's office.

Dated this 2nd day of November, 2022.



Mary L. Manley, Presiding Juvenile Court Judge

George M. Harmond, Presiding District Court Judge

Digitally signed by
George M. Harmond
Date: 2022.11.03
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